

Information on Data Protection (Hitec Kft.)

(effective from 25 May 2018 until revoked)

1. Who Processes Your Data?

Service provider's name: Hitec Kft. (owner of hitec.hu website)

Data handler: Hitec Kft.

Service provider's registered office: 83-85 Fehérvári út, H-1119 Budapest, Hungary

Service provider's email address: marketing@hitec.hu

Company registry number: 01-09-704997

Company registry authority: Court of Registration of the Metropolitan Court of Justice

Tax number: 12820393-2-43

Phone: 0036 1 205 5838

2. What Kind of Data Do We Collect About You?

Data You Provide:

When sending us an order or enquiry: your name, email address, phone number, company name, details of your enquiry/order.

3. Cookies on Our Website

No cookies are used on Hitec's website.

4. Where Do We Store Your Data?

Your data are stored exclusively on our own server located at our registered office.

How Do We Protect Your Data?

In the course of providing our services, the IT methods of processing personal data are chosen in a way that 1) the processed data are accessible for authorised personnel, 2) the validity and verification of such data is properly supervised, 3) the unaltered nature of such data is verifiable, and 4) any such data are protected against unauthorized access.

The data are protected against unauthorized access, alteration, transfer, public disclosure, deletion or destruction, unintentional data loss, damage, and inaccessibility as a result of advancements in applied technology.

5. The Purpose of and Legal Grounds for Data Handling (and the Types of Data We Store)

If You Contact Us Directly

You can contact us directly through the form provided on our website, or via email, phone or fax, using the contact details provided in the Contact menu.

Your personal data are used for handling your enquiries, orders, claims and complaints during communication via email, phone and our social media sites.

We store the following persona data:

- Surname
- Last name
- Company name
- Email address
- Delivery address
- Invoice address
- Tax number
- Phone number
- Purchase history
- Order history
- Payment history
- Previous communication with our office

The legal grounds for data handling is valid interest. All data are deleted 5 years after the data disclosure, or in case of continuous business, 5 years after the last instance of data disclosure.

6. To Which Partners Do We Transfer Your Data?

Data transfer to any third party serves the purpose of us being able to fulfil our obligation of rendering services to you or to the concerned authorities. We also transfer data to third parties in order to improve the services provided through our website based on visitor information. Such third parties are: financial organizations, accounting firms, tax and criminal authorities, technological service providers.

Data Transferred Outside the EU

Our company does not transfer any data outside the EU.

7. Your Rights

Access Rights:

You are entitled to require information about your personal data stored by us.

Portability Rights:

You are entitled to require that the data provided for us by yourself should be sent to a third party, if us doing so does not infringe our company's rights.

Correction Rights:

You are entitled to request from us the correction of your personal data, if those data are incorrect, including supplementing incomplete data.

Deletion Rights:

You are entitled to request the deletion of any and all personal data stored and/or processed by our company, except in the following cases:

- you have a pending order, which has not been delivered yet
- you have an unsettled business with us
- you have an unsettled payment towards us
- the data you would want us to delete is relevant accounting data, and we are to keep them for accounting purposes for the duration provisioned by law
- the data you would want us to delete is to be kept or transferred in order to comply with instructions from authorities

The Right to Object to Data Processing Based on Valid Interests:

You are entitled to object to us processing your personal data, if it is only necessary for enforcing the service provider's rights or due interests. We shall immediately stop processing your personal data, except if regarding such procedure we are able to prove our valid interest which overrules your interests and rights, or if you raise damage claims. We shall investigate the grounds for objection as soon as possible, but within 15 days from having received the objection the latest, and shall make a decision, and inform you about the results in writing.

Limitation Rights:

You are entitled to request the limitation of processing your personal data:

- If you object against data processing based on the service provider's valid interests, we shall limit data processing until such valid interests are proven.
- If you claim that your personal data are incorrect, we shall limit data processing until such data is verified.
- If data processing is illegal, you are entitled to object to deleting your personal data and may request limiting your data instead.
- If the service provider does not need your personal data any longer, but in order to enforce your valid claims you need to retain them.

Informing the Concerned Party About Data Protection Incidents

In case of a data protection incident, and if the incident carries high risk concerning your rights and liberties, we shall immediately inform you about such an incident.

8. Enforcing Your Rights

Our company takes data protection very seriously. Therefore, you may contact us regarding data protection at any time at marketing@hitec.hu email address.

- You are also entitled to take the case of violation of personal rights by the data processor to court.
- Raise questions or complaints about the data processor's activities, or initiate legal proceedings at: National Authority for Data Protection and Freedom of Information (NAIH) (22/c Szilágyi Erzsébet fasor, H-1125 Budapest, Postal address: H-1530 Budapest, PO BOX: 5, Email: ugyfelszolgalat@naih.hu, website: <http://www.naih.hu>).

9. General Provisions

Links

This website includes links to other companies' websites and social media sites. Please note that by clicking on such links, you would enter other sites which have their own data protection policies, which may be different from ours.

Hitec Kft. is not liable for websites or online contents of other websites owned by third parties.

Data Protection Policy Updates

The latest version of our data protection policy is available on our website at all times. We shall inform our users about any changes in our data protection policy.

Definitions, Explanations

Definitions and explanations of expressions used in the data protection policy are as follows:

concerned party: any certain natural person who is directly or indirectly identifiable based on their personal data.

personal data: any data related to the concerned party, especially their name and ID number, or information referring to their one or more physical, physiological, mental, economic, cultural or social identity, furthermore, all implications and conclusions derived from such information.

consent: voluntary and definite declaration of the concerned party's intentions, which decision is based on sufficient information, and which declaration gives clear authorization to process the concerned party's personal data without limitations or limited to certain operations.

data handler: natural or legal entity, or organization without legal personality, that in their own discretion or in co-operation with others processes defines the purpose of data processing, makes decisions regarding data processing (including the means), executes such decisions themselves, or have the data processor execute them.

data handling: regardless of the method, any procedure or procedures involving the data, including and especially data collection, recording, sorting, storage, alteration, use, query, transfer, sealing, deletion and destruction, and preventing any further use of the data.

data transfer: disclosing the data to a certain third party.

public disclosure: making the data publicly available.

data deletion: rendering the data unrecognizable in such a way that their restoration is not possible.

data processing: technical procedures related to data handling, regardless of the methods and means applied, or the location of processing, provided that the technical tasks are executed on the data itself.

data processor: natural or legal person, or organization without legal personality, that executes the processing of data based on valid contracts, including contracts concluded in compliance with provisions of law.